



**Minutes of the Meeting of a meeting held on  
Tuesday 11<sup>th</sup> April 2023 7.30pm at Mawdesley Village Hall**

Participants: Cllr M Worthington (Chair), Cllr L Causer (Vice Chair), Cllr G Worthington, Cllr G Green, Cllr S Boardman, Cllr M Henty, Cllr J Hogg, Trish Grimshaw (Clerk/RFO), Peter Boardman (Lengthsman) and 5 members of the public

- 1. Apologies for Absence** – none
- 2. Declarations of Interest and Dispensations** – none.
- 3. To receive declarations of interest from Councillor's on items on the agenda** – none.
- 4. To receive written requests for dispensations for disclosable pecuniary interests (if any)** - none
- 5. To grant any requests for dispensation as appropriate** - none
- 6. Mins of the Previous Meetings.** It was resolved to approve as a correct record the Minutes of the Council Meeting held on 14.03.23, these were duly signed by the Chairman.
- 7. The meeting was adjourned for a period of public participation.**

Cllr Green highlighted Rev Reynolds appointment as chairman of the Mawdesley walking day tea party and highlighted his recent request for assistance. Cllrs Boardman and Causer provided assurances the tent and band were sorted and understood it is the brochure that requires some assistance.

- 8. Parish Clerks Report** - the Clerk provided a summary of her report which has been previously circulated.

Following a year of study the Clerk was pleased to report she has successfully passed the CiLCA qualification which will assist the Council in gaining the first criteria for the General Power of Competence; the second criteria being that 2/3 of the councillors have stood for election.

The Clerk confirmed £15,000 grant for the Moss Fields Masterplan grant has been transferred to the Parish Council bank account.

The Clerk confirmed she has contacted Lancashire County Council (Alan Cox) in respect of SPID training to enable the SPID to be relocated.

A response is awaited from Bretherton Parish Council regarding their progress with the Neighbourhood plan.

The Clerk reported she has spoken to LALC regarding the purchase of items and 'gifting' these to local organisations which would in effect enable the Parish Council to reclaim the VAT element, thereby offering better value for money for purchased items. Further advice will be sought to clarify the exact circumstances when this is permissible.

- 9. Lengthsmans Report** -

The Lengthsman confirmed a few of the laurels have unfortunately failed – Cllr Green to contact the nursery that supplied them; Peter to obtain replacements from Pole Green Nurseries. The Lengthsman reported he has acquired some breathable membrane to place round the fruit trees to encourage growth. The Lengthsman made a site visit with the Clerk to clarify the locations of new dog bins.

- 10. To consider placing bark chippings around the fruit trees and shrubs to suppress the weeds and maintain moisture.** It was resolved to obtain a quotation from Laurence to supply and distribute the

wood chippings. Once obtained it was ratified that the quotation is considered and agreed by e mail. Proposed by the Chairman and unanimously agreed by all Parish Councillors.

- 11. To discuss whether to pursue obtaining an external standpipe at Hurst Green play area to facilitate cleaning of the play surface.** It was ratified to seek a price from United Utilities, proposed by the Chairman and unanimously agreed by all Parish Councillors.
- 12. To discuss a concern raised by a resident regarding traffic congestion on Bluestone Lane which when blocked causes access problems for emergency vehicles.** Following discussion, it is understood this was an isolated incident due to a mains electric/gas installation. It was confirmed this type of issue comes under the remit of LCC highways department.
- 13. To discuss the parking of 2 cars outside St Peters Church which the resident contends are blocking access to the field and footpath causing dangerous visibility limitations on exiting the church.** Following discussion, it was resolved to highlight the issue to PCSO Maria Featherstone.
- 14. To receive an update on the response to the request for sub-committee members for the Neighbourhood Plan and Moss Fields Masterplan and to select sub-committee members from the applications received.** To date four volunteers put their names forward to join the Neighbourhood Plan sub-committee along with the Chairman, Councillors Green, Hogg, and the Clerk; 2 volunteers have put their name forward for the Moss Fields Masterplan along with Councillors Green, Boardman, Henty, and the Clerk. The Chairman proposed to gratefully accept the volunteers which was unanimously agreed by all Parish Councillors.
- 15. To receive an update and feedback from the newsletter allotment article.** To date 3 individuals have come forward to request an allotment. Unfortunately, this is an insufficient number to take forward, however it was ratified to make a final decision in one month's time.
- 16. To receive an update on the Best Kept Village and Mawdesley in Bloom competitions.** Cllr Boardman and the Clerk will complete the application in respect of Lancashire Best Kept Village competition in the next couple of weeks. The Chairman confirmed the Village Show committee are happy for the Parish Council to incorporate a prize giving at the show in September.
- 17. To discuss the potential rental of the small container belonging to Mawdesley Parish Council to Mawdesley Millennium Green Trust.** It was ratified to offer Mawdesley Millennium Green Trust an open-ended rental of £80 per year in respect of using the empty container opposite the Village Hall as an additional storage facility. The Clerk to enquire with LALC re a tenancy agreement.
- 18. To discuss the sign at the end of Hurst Green and agree proposals and a budget for a new sign.** It was resolved in principle to look at options for the replacement, Cllr G Worthington, and Cllr L Causer circulated information on typical signs with Parish Councillors preferring the 'oak' 'ladder' option, with size and colour of writing to be confirmed – Councillor Green suggested contacting the RNIB or Galloways for advice. It was ratified to allocate an overall budget of £1,000 for each sign (2 are currently in situ) which will be obtained from CIL monies.
- 19. To receive an update on the grant application to the Champions Fund towards the cost of the purchase of a War Memorial bench and 2D metal cut out of a soldier and to agree the specification of both items.** The Clerk reported of her successful application, the £200 has been forwarded to the Parish Council account. It was ratified the Clerk should confirm costs including delivery and lead times. The exact siting will be discussed at the next meeting together with a price from Steve for fitting both the seat and soldier.
- 20. To discuss the Millennium Green Firework display 2023 and resolve the support the Parish Council can provide.** It was resolved to financially support the firework display event by the sum of £500 (as last year) with the condition that this amount will only be claimed by the millennium green should the event not break even. Proposed by the Chairman, seconded by Councillor Causer with all Parish Councillors unanimous agreement.
- 21. To discuss the potential purchase of a mower for Moss Fields following receipt of examples and quotations.** A budget of £3,000 was ratified, with the Lengthsman and Councillor Henty to source a suitable product, proposed by the Chairman with all Parish Councillors unanimous agreement.
- 22. To discuss and decide the dates for this year's village events, including the annual clean-up day, Remembrance Sunday, and Christmas activities.** Following discussion, it was ratified Remembrance Sunday will take place on 12<sup>th</sup> November, the Christmas tree will be put up on 30<sup>th</sup>

November, Lighting of the tree on 1 December and Santa's trail on 21<sup>st</sup> December. The clean-up day will be in September (2, 9, 16) dependent upon availability of the village hall car park and Chorley Council operatives. Red Admiral band will be booked. A suggestion was made to incorporate a singer for the Christmas tree light up, Cllr Green to investigate.

**23. To remove Tom Poole, Colin Freeman and Roger Mallows as authorised signatories of the Bert Moss Trust and replace Angela Nicolls former Clerk as correspondent with Trish Grimshaw, to be authorised by Cllr Green and the Chairman.** The letter was subsequently signed by Cllr Green and the Chairman.

**24. In respect of the Bert Moss Trust, all new signatories to sign the Accounts Participant form.** The Clerk was requested to obtain guidance from Ludlow on completion of the forms (previously circulated to Parish Councillors) and to clarify fund is an endowment fund not a Trust.

**25. Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.**

23/00286/FULHH Garrig 1 Coronation Villas, Blue Stone Lane, Mawdesley, L40 2RH Single Storey rear extension. **Resolved: No objections; neutral**

23/00214/TPO Rainbow Hub. **Resolved: Strong objection** to the removal of a Grade 1 Mature Oak, with a TPO, without any detailed reason.

**26. To consider and approve the schedule of accounts for payment** - approved.

**27. Financial reports – to ratify accounts and authorise payments** - approved.

In view of the confidential nature of items 28 and 29 members of the public were excluded at this point. A separate note of the resolutions is obtained in a confidential minute.

**28. Contractor review – to receive feedback from the Clerk regarding the contractor communication and resolve the appropriate action.**

**29. To notify the Parish Councillors of the CiLCA result and to request the recommended related increment.**

**Clerk: Trish Grimshaw E mail: clerk@mawdesleyparishcouncil.org.uk Date: 09/05/23**

There being no further business the meeting closed at 21.16.

**Signed .....**

**Cllr M Worthington, Chair**

**Dated ..... 09.05.23.....**

**Clerk/RFO: Trish Grimshaw, E mail: clerk@mawdesleyparishcouncil.org.uk**