



**Minutes of the Meeting of a meeting held on**

**Tuesday 14<sup>th</sup> November 2023 7.30pm at Mawdesley Village Hall**

Participants: Cllr M Worthington (Chair), Cllr M Henty, Cllr G Green, Cllr S Boardman, Cllr L Causer, Trish Grimshaw (Clerk/RFO), and Peter Boardman (Lengthsman).

1. **Apologies** – Apologies were received from Cllr J Hogg & Cllr G Worthington, Cllr A Whittaker (CBC & LCC).
2. **Declarations of Interest and Dispensations** - none
3. **To receive declarations of interest from Councillor’s on items on the agenda** - none
4. **To receive written requests for dispensations for disclosable pecuniary interests (if any)** - none
5. **To grant any requests for dispensation as appropriate** - none
6. **Minutes of the Previous Meeting.** It was resolved to approve as a correct record the Minutes of the Council Meetings held on 10.10.23, these were duly signed by the Chairman.
7. **Public Participation** - none.
8. **Parish Clerk’s Report** - the Clerks report (previously circulated) was noted. The Clerk highlighted the quotation received today in relation to resurfacing the play area path; this will be added to the next agenda; Parish Councillors requested a sample of the proposed surface.
9. **Lengthsman’s Report** – Peter confirmed the spring bulbs from CBC have been planted; woodchip from the supply obtained from the recent tree pruning has been spread on the footpath, blossom circle and in the bug house area. Peter reported numerous used dog bags being thrown on the field; the Clerk has made several signs to request these are placed in the bins provided. The blossom tree for Colin will be available at the end of the year. Peter enquired if we could have some poppies displayed in the village during the poppy appeal; this will be added to the next agenda. Peter highlighted the footpath at the rear of Jigsaw which is tarmacked to the house back gate; the bridge also needs resurfacing.
10. **To receive an update on the Neighbourhood Plan** - two well attended meetings have been held with a table being added at the Freshers Fayre to raise awareness to residents and obtain further engagement. The survey will be out in the new year.
11. **To receive an update on the Moss Fields Masterplan** – the first meeting was again well attended by residents. Plans for the field including purchasing heritage variety fruit trees for the community orchard; an extension to the woodland planting tree whips and introducing interpretation boards on site were discussed. The Clerk to apply to the Woodland Trust for tree whip packs.
12. **To receive an update on the signage project at Hurst Green** – this has been completed and has received excellent feedback from all.
13. **To receive an update on the installation of the WW1 soldier** – another timely project which was not as straight forward as initially anticipated however was completed prior to Remembrance Day.
14. **To receive an update on Remembrance Sunday** – the event went well with the addition of the parade Marshall however it was acknowledged that the road closure did not run as smoothly as previous years with several cars appearing along the route. The Clerk to report to Road Safety Services who provided the closure.

- 15. To receive an update on the Scarecrow Festival committee** – interest will be gauged next year.
- 16. To receive an update on the ‘freshers’ open day for Mawdesley on Saturday 18<sup>th</sup> November** – The Clerk advised of 24 stalls booked for the event which could increase by Saturday. Doors open to the public at 10am, the Clerk to open the hall at 9am; tables will be set out on the Friday evening.
- 17. To discuss the arrangements for erecting and decorating the Christmas tree and ratify a budget and provider (quotation previously circulated).** The Christmas tree will be erected on Wednesday 29<sup>th</sup> November at 10am with the lights being added on Thursday 30<sup>th</sup> at 10am. It was ratified that the quotation from Illumidex UK Ltd for £904.80 (previously circulated) be authorised; proposed by the Chairman, seconded by Cllr Causer with all Parish Councillors unanimously agreeing. It was agreed the lights will be stored in the container.
- 18. To discuss any final arrangements for this year’s Christmas activities in the village.** The Christmas tree lights switch is at 5.45pm on Friday 1<sup>st</sup> December, Red Admiral will be present. It was suggested to contact Neil from the Methodist church to enquire of the availability of singers. The Santa trail is on 21<sup>st</sup> December with decorating the trailer taking place on Wednesday 20<sup>th</sup> December (5.30 to 6.30pm).
- 19. To receive the closing date for applications to the Mawdesley Parish Council grants scheme.** The Clerk advised the closing date is 15/12/23; it was recognised the current application form is quite basic particularly when large amounts of financial support is requested, the Clerk to work on a draft revised application for the December Parish Council meeting.
- 20. Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.**

**Proposal:** Conversion of ancillary building to detached dwelling including single and two storey extensions

**Location:** Round Bank Farm Hall Lane Mawdesley Ormskirk L40 2QZ

**Reference:** 23/00876/FUL

Deadline 16/11/23 **Decision: No objection**

**Proposal:** New Vehicle and pedestrian entrance to 2 dwellings off Gorsey Lane

**Location:** Whitegates, 75 Gorsey Lane Mawdesley Ormskirk

**Reference:** 23/00923/FUL

Deadline 28/11/23 **Decision: No objection**

**21. To consider and approve the schedule of accounts for payment** - Approved.

**22. Financial reports – to ratify accounts and authorise payments** - Approved.

**23. To authorise payment of the Clerks and Lengthsman’s backdated pay following the NALC pay award.** It was proposed to approve the pay award, nominated by the Chairman and seconded by Cllr Causer with all Parish Councillors in favour.

**24. Staffing Review – In view of the confidential nature of item 24, members of the public are excluded at this point.**

A separate minute is documented on this item.

There being no further business the meeting closed at 20.35.

**Signed** ..... *M Worthington* ..... **Cllr M Worthington, Chair. Dated..... 12.12.23.**

**Clerk/RFO: Trish Grimshaw, E mail: [clerk@mawdesleyparishcouncil.org.uk](mailto:clerk@mawdesleyparishcouncil.org.uk)**