



MAWDESLEY PARISH COUNCIL

Minutes of the Meeting of a meeting held on

Wednesday 12th January 2022, 7.30pm at Mawdesley Village Hall

Participants: Cllr C Freeman (Chairman), Cllr M Worthington (Vice Chairman), Cllr G Worthington, Cllr M Henty, Cllr L Causer, Cllr G Green, Cllr R Mallows, Trish Grimshaw (Clerk/RFO), Peter Boardman (Lengthsman) and 1 member of the public

1. Apologies for Absence

None

2. To receive of Interest and Dispensations

Cllr Matt Worthington and Cllr Mike Henty declared an interest in item 10.

3. Minutes of the Previous Meeting – 8th December 2021

These were approved as a correct record; proposed by Cllr C Freeman and seconded by Cllr M Worthington and were duly signed by the Chairman.

4. Public Participation:

The meeting was adjourned for an appropriate time (5 minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.

Roger updated the Parish Council following his conversation with St Peters school. The school undertake a variety of nature and geography lessons including the forest school on both Bert Moss and the Millennium Green, predominantly on a Monday and Friday. The Parish Council were pleased to note this and confirmed it was always helpful to be made aware of when the children are on site to ensure health and safety requirements are met as the Lengthsman or contractors could also be on site undertaking grounds maintenance activities.

As 'Green' champion representative for the Parish Council, Grahame reported that he has made initial contact with Chorley Council.

- 5. To receive an update on the removal of previous signatories from the parish council bank account.** The Clerk advised that contact had been made with all 3 signatories and paperwork would be signed this evening by the Chairman and Vice Chairman to ensure the removal of the outdated signatories and subsequently forward to the Coop Bank
- 6. To receive an update from Cllr Causer re the number of 'kill your speed' signs.** Cllr Causer has spoken to Maria Fetherstone who has obtained 3 signs; Cllr Causer to liaise with Maria's Manager to obtain permission to erect the signs and obtain suitable fixings.
- 7. Parish Clerk's report.** The Clerk provided an overview of her report which had been previously circulated. Points to note not already on the agenda were as follows: access to the website had been successfully obtained by sourcing an external IT contractor; minutes and agendas now appear on the website although she reported the site is difficult to navigate and will need further support from an IT provider. The Clerk composed a letter to the resident re Burt Moss field query and received positive reply. Roland Jones was e

mailed regarding the provision of an updated tree survey. A response was received from Highways Department re the concerns raised re HGV's using the bridge over the Douglas on Meadow Lane (previously circulated to all Parish Councillors. A handover meeting was held with Scribe enabling November accounts to be processed and reconciled – the Clerk advised that Parish Councillors will be given 'read only' access in the next couple of weeks. Additional planning applications received after the agenda had been displayed have been circulated to Parish Councillors for consideration. The Clerk contacted Chorley Council re tax base for 2022/23 and updated the council's finance section with the Clerks correct contact details. The Clerk contacted MVH re defib financial contribution and subsequently forwarded payment.

- 8. To receive an overview from the Clerk of the forthcoming elections process.** The Clerk provided a verbal overview of the election process. The local elections for 14 borough wards and eight Parish/Parish Wards within Chorley take place on Thursday 5th May. Parish Councillors are up for election every 4 years.

In March Chorley Council elections department will produce 'nomination packs' for candidates to collect and returned to Chorley by the beginning of April.

On the 5th April 2022 the applications are considered. If there are too many candidates for places the election is contested and therefore a full election process would be undertaken. This is subsequently combined with the borough elections on 5th May 2022.

If the election is uncontested Parish Councillors are sworn in at the next PC meeting.

- 9. To provide an update on the woodland tree saplings** - Peter confirmed all the saplings had been planted – Peter was congratulated for a job well done.
- 10. To consider and resolve the grant applications received and resolve how to allocate the £5,500 budget line for grants from the precept or CIL money. To formally agree that all grant applications from groups must comply with the Parish Council's financial regulations and provide three quotes to demonstrate value for money**

The Clerk had previously circulated grant applications including a summary document. It was resolved:

To increase the Grant funding to £6,000 (from £5,500) and to obtain this budget from the savings account which holds a combination of CIL and precept funds.

Mawdesley Cricket Club	£600
Mawdesley Millennium Green	£2,500
Mawdesley Village Hall	£2,500
Mawdesley Scouts	£400

Mawdesley Pre-school will be contacted directly for further information.

The resolution was proposed by Cllr Freeman, seconded by Cllr Greene and all Parish Councillor were in favour. Cllr M Worthington and Cllr M Henty abstained from the vote.

It was resolved that all grant application groups must comply with the Parish Council's financial regulations and provide 3 quotations to demonstrate value for money.

- 11. To resolve to create a casual post of general operative to work as and when required (zero hours contract) and to recruit to the position asap.**

It was resolved that the Clerk should obtain a zero-hour contract for the role of general operative.

12. To discuss the Queens Platinum Jubilee and welcome suggestions to celebrate the event. It was resolved that the Parish Council are very supportive of any events to mark the occasion. Cllr Mallows agreed to contact Janine Clayton to see if she was interested in engaging with representative and stakeholders.

13. To consider the provision of a new Parish Council website with a potential alternative designer and host. It was resolved to obtain quotations for a new website which would be budgeted for in the 2022/23 budget.

14. Lengthsman's Report (verbal update). It was resolved to agree with Peter's suggestions regarding the selection of fruit trees. Peter reported that the van had passed it's MOT. Cllr Henty advised the van requires 2 fire extinguishers and a flammable liquid and gas stickers. Cllr Henty to obtain prices for these and forward to the Clerk to order. It was resolved that Peter should obtain a quotation from Steve for a planter at the end of Hurst Green. Peter reported speaking to Simon Shackelhurst from Highways regarding resurfacing Blackmoor Road and Smithy Lane rather than filling in several potholes.

15. Planning Matters – to discuss and decide a response (if applicable) to:

Application no: 21/01425/DIS

Ward: Croston, Mawdesley And Euxton South

Proposal: Application to discharge condition 4 (materials plots 2 and 3), condition 6 (landscaping plots 2 and 3), condition 7 (hard landscaping plots 2 and 3), condition 8 (boundary treatments plots 2 and 3), condition 11 (Dwelling Emission Rates plots 2 and 3), condition 15 (Reasonable Avoidance Measures for Amphibians) and condition 16 (Method Statement for Himalayan Balsam) of planning permission 21/00380/FUL (Erection of 3no. detached dwellinghouses, erection of stableblock and erection of 1no. detached garage, following the demolition of the existing equestrian facilities and storage building)

Location: [South View, Back Lane, Mawdesley, Ormskirk, L40 3SY](#)

Applicant: Mr D Knowles - 23 Wood Street, Bolton, BL1 1EB, Lancashire

- No comments

Application no: 21/01434/REM

Ward: Croston, Mawdesley And Euxton South

Proposal: Reserved Matters application pursuant to outline planning permission 18/01212/OUT (Outline application (specifying access, layout and scale) for erection of a two-storey dwelling) seeking approval of details of appearance, landscaping and surface water drainage (condition 3)

Location: [Whitegates, 75 Gorsey Lane, Mawdesley, Ormskirk, L40 3TE](#)

Applicant: Mr Paul Bennett - Whitegates, 75 Gorsey Lane, Mawdesley, Ormskirk, L40 3TE

- No Comments

Application no: 22/00014/FULHH

Proposal: Roof alterations including erection of pitched roof over single storey side extension and external elevational alterations. Location: Small Paws Country Hotel 2 Greystones Blue Stone Lane Mawdesley Ormskirk L40 2RJ

- No comments

Application no: 22/00022/FULHH

Proposal: first floor side extension with dormers sited over existing extension and single storey rear extension. Location: 6 The Willows Mawdesley Ormskirk L40 2QL

- No comments

Application no: 22/00003/P3PAM

Proposal: Prior approval application under Part 3, Class R of The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the proposed change of use of 3no. agricultural buildings to a flexible use falling within Class B8 (storage or distribution) for materials and vehicle storage. Location: Wood Lane Farm Wood Lane Mawdesley Ormskirk L40 2RL

The Parish Council wished to raise an objection on the grounds of safety, amenity and recreation unless a specified traffic is requested on the application/permission. In addition the Parish Council have concerns that this is a very narrow winding lane with trees and Hedgerows, no pavement or lighting.

- 16. To review a draft budget proposal for the 2022/23 financial year and agree priorities. It was resolved to agree the Clerk's draft budget proposal. Proposed by Cllr Freeman, seconded by Cllr M Worthington and subsequently unanimously agreed by all Parish Councillors.
- 17. To confirm the precept for 2022/23 financial year after receiving confirmation of the Council tax base and subsidies from Chorley Council. It was resolved to agree the Clerk's precept proposal; at the time of the meeting the tax bases and subsidies from Chorley Council had not been set.
- 18. To consider and approve the schedule of accounts for payment - approved
- 19. Financial reports – to ratify accounts and authorise payments - approved

There being no further business the meeting closed at 21.20

Signed*M Worthington*.....

Cllr M Worthington, Vice Chairman

Dated09/02/22.....

Clerk/RFO: Trish Grimshaw, E mail: mawdesleyparishcouncil@gmail.com